FORM 13	HKTDC Hong Kong International Optical Fair 香港貿發局香港國際眼鏡展 4 - 6 / 11 / 2026	Return to : Exhibitions Department Hong Kong Trade Development Council Unit 13, Expo Galleria, HKCEC, 1 Expo Drive, Wanchai, Hong Kong **Attn: Ms Hebe Chong** **Tel: (852) 2240 4128** **Email: hebe.cy.chong@hktdc.org**
Deadline **23 Sept 2026**	**Overnight Storage for Valuable Exhibits** **貴重展品通宵貯存服務**	

To facilitate storage of precious exhibits at night from **3 - 5 November 2026,** the Organiser will offer free of charge exhibitors' overnight storage facility arrangement.

	Type	Purpose	Cost	Venue	For exhibitors in :
❑	Overnight Storage	To store valuable exhibits, **but not cartons**	Free-of-charge (the area allocated will be subject to the availability of space)	Room G106 (Hall 1C Entrance)	All exhibitors

Please tick {✓} wherever appropriate.

The above service is free of charge but you need to pre-register in advance by filling this Reply Form and email it back to us **before deadline**. In view of limited storage space, this service will be available on a **first-come-first-served basis**. Please note **NO** on-site request will be entertained.

Format

Exhibitors should place their exhibits inside locked container boxes before putting their exhibits in the strong room. Each exhibitor will be assigned a designated area in the strong room for putting the container. Exhibitors can only deposit their containers in the designated area.

Operating Hours

Date	Withdrawal	Deposit
3 November	---	4:00pm – 7:30pm
4 November	8:30am – 9:30am	6:30pm – 7:30pm
5 November	8:30am – 9:30am	6:30pm – 7:30pm
6 November	8:30am – 9:30am	---

1) The strong room will be closed during day time and exhibitors **must remove all their valuable exhibits from the strong room before 9:30am.**
2) All exhibitors should conduct the deposit and withdrawal themselves under the escort of security guards.
3) Storage space allowance to exhibitors: 2 cases for each 9sqm / 12sqm booth, and each case shall be no larger than 70cm x 60cm x 40cm.

Terms and conditions

*In consideration of the use of this overnight storage service at **HKTDC Hong Kong International Optical Fair 2025** without charge or other form of consideration, I acknowledge and agree that the Organisers of **HKTDC Hong Kong International Optical Fair 2025**, the Exhibition Venue and all Offices, Directors, Employees, and other representatives of each of them, have no liability for any loss, theft, damage or destruction (through negligence or otherwise) of all property placed therein and that the parties herein before named are neither insurers or indemnifiers of any loss. None of foregoing provisions shall, however, limit the liability of any individual who may be personally guilty of theft, willful damage or destruction of my property.*

I have read the above statement and I agree to the terms thereof.

Company Name: _____

Contact Person: _____ Booth No.: _____

Company Tel: _____ Mobile Tel: _____

No. of Boxes: _____

Signature: _____ Date: _____

FORM 13 表格13	HKTDC Hong Kong International Optical Fair 香港貿發局香港國際眼鏡展 4 - 6 / 11 / 2026	**請交回** 香港灣仔博覽道一號 香港會議展覽中心 博覽商場13號 香港貿易發展局展覽事務部 **莊卓盈小姐** **電話: (852) 2240 4128** **✉ hebe.cy.chong@hktdc.org**
Deadline 截止日期 **2026年9月23日**	**Overnight Storage for Valuable Exhibits** **貴重展品通宵貯存服務**	

為方便參展商於 **2026 年 11 月 3-5** 晚上期間貯存貴重展品起見，主辦機構將提供免費通宵貯存服務。

	種類	目的	費用	地點	適用之參展商
❑	**展覽期間通宵展品儲存**	儲存貴重展品，但 **不適用於紙皮箱**	免費 (分配貯物空間須視乎保險庫是否有足夠空位而作出安排)	G106 室 (展覽廳 1C 門外)	所有參展商

**請於適當之方格內加上 ☑ 號。*

以上所有展品儲存服務**完全免費**，但參展商需**預先登記**，填妥此回覆通知書於**截止日期前**電郵回大會。由於儲存空間有限，將以**先到先得**的形式安排。請注意：**所有現場申請將不會受理。**

服務方式

參展商應先將貴重展品放置貯物箱內鎖好，然後才存放於保險庫。參展商可獲分配指定的貯物空間，貯物箱只可存放於指定位置。

存取時間

日期	提取時間	貯存時間
11 月 3 日	---	下午 4 時正 – 7 時 30 分
11 月 4 日	上午 8 時 30 分 – 9 時 30 分	下午 6 時 30 分 – 7 時 30 分
11 月 5 日	上午 8 時 30 分 – 9 時 30 分	下午 6 時 30 分 – 7 時 30 分
11 月 6 日	上午 8 時 30 分 – 9 時 30 分	---

1) 保險庫於日間不予開放。參展商**必須於上午 10 時前提取所有存放於保險庫內之貴重展品**。
2) 參展商需於保安人員陪同下方可提取或貯存展品。
3) 貯存限制：每 9 平方米/ 12 平方米參展商最多貯存兩箱貴重物品，每箱體積上限為 70 厘米 X 60 厘米 X 40 厘米。

條 款

*基於大會在**香港貿發局香港國際眼鏡展 2025** 中的展品儲存服務屬免費提供，本人接受並同意主辦機構、展覽場地及其所有辦事處、職員等其他代表，將不會就所有寄存物資因遺失、盜竊、疏忽而導致的損失或損毀負上任何責任及作出賠償。(以上條款只供參考，並以英文版本為準。)*

本人已閱讀以上條款並同意遵守。

公司名稱：_____

聯絡人：_____ 展台編號：_____

公司電話：_____ 手提電話：_____

展品件數：_____ (箱)

簽名：_____ 日期：_____