

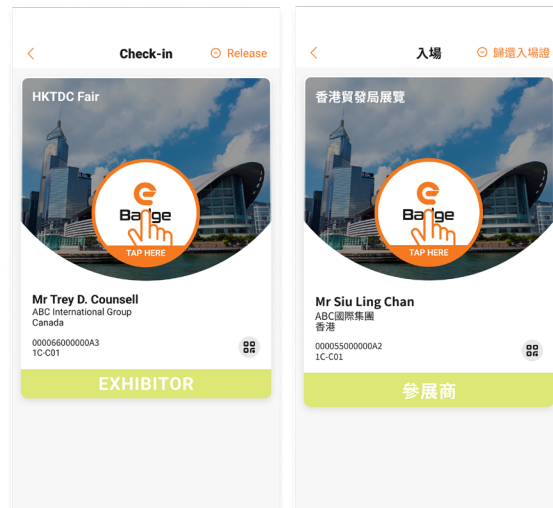
HOW TO GET YOUR EXHIBITOR E-BADGE

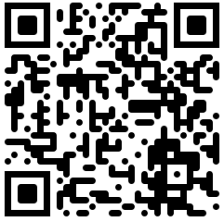
– Step-by-step Instructions

如何取得參展商電子入場證
– 詳細步驟說明

Video Instructions:

教學短片：



Link 連結	English 英語	Cantonese 廣東話	Mandarin (Xiao e) 普通話 (小鵝通)
QR Code 二維碼			

HOW TO GET YOUR EXHIBITOR E-BADGE - Flow

如何取得參展商電子入場證 – 簡化程序

***Your Exhibitor Account is the one you used for booth application.*

***參展商登入帳戶為
您於申請展位時使用的
帳戶*



Exhibitor - Core Staff

(Administrator /
Holder of the Exhibitor Account)

參展商 - 核心員工

(公司代表 / 參展商登入帳戶持有人)

- 1 Download app
下載應用程式
- 2 Login exhibitor account
登入參展商帳戶
- 3 Manage exhibitor e-Badge
管理參展商入場證
- 4 Send QR Code to Other Staff
發送二維碼予其他員工



Exhibitor - Other Staff

(Staff who do not have the
Exhibitor Account)

參展商 – 其他員工

(沒有參展商登入帳戶之員工)

- 1 Download app
下載應用程式
- 2 Scan redemption QR code
掃描領取入場證二維碼
- 3 Redeem exhibitor e-Badge
取得參展商電子入場證

HOW TO GET YOUR EXHIBITOR E-BADGE – Download HKTDC Marketplace App

如何取得參展商電子入場證 – 下載 HKTDC Marketplace 程式

Available in below app stores:

可於以下應用商店下載：



[Apple App Store](#)
(iOS)



[Google Play Store](#)
(Android)



[百度](#)



[360手机助手](#)

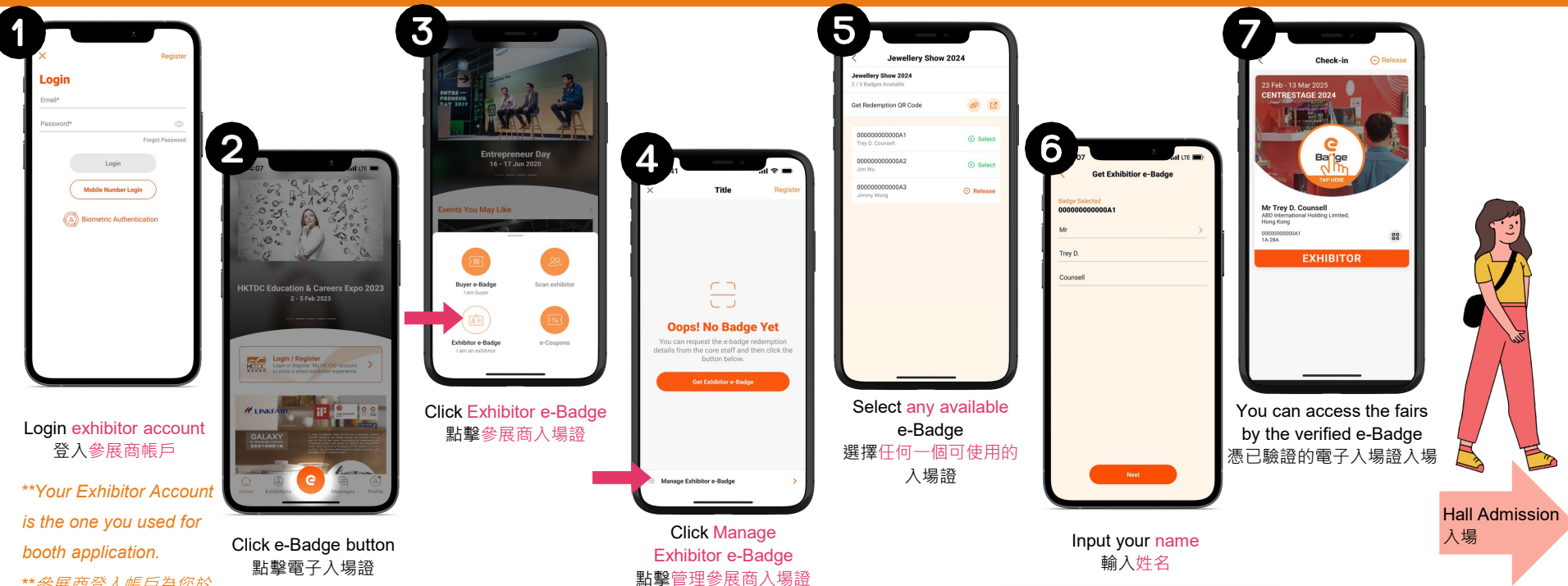


[华为应用商店](#)

(以上適用於中國內地安卓手機用戶)

CORE STAFF / ADMINISTRATOR - Login and Redeem e-Badge

核心員工 / 公司代表 – 登入並領取電子入場證



Login exhibitor account
登入參展商帳戶

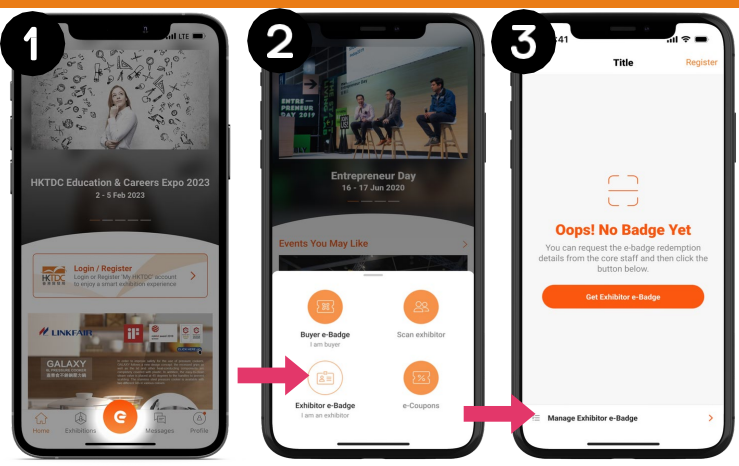
****Your Exhibitor Account
is the one you used for
booth application.**

****參展商登入帳戶為您於
申請展位時使用的帳戶**

*** Please note that each device
(e.g. mobile phone) can only
redeem one badge.**
*** 請注意，每台電子設備 (如手
機) 只能兌換一個工作證。**

CORE STAFF / ADMINISTRATOR – Manage or Share Redemption QR Code to Other Staff

核心員工 / 公司代表 – 管理或分享領取入場證的二維碼予其他員工



Click e-Badge button
點擊電子入場證

Click Exhibitor e-Badge
點擊參展商入場證

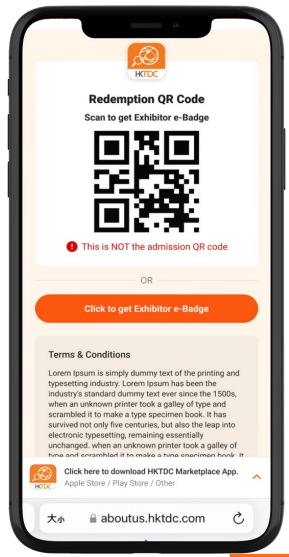
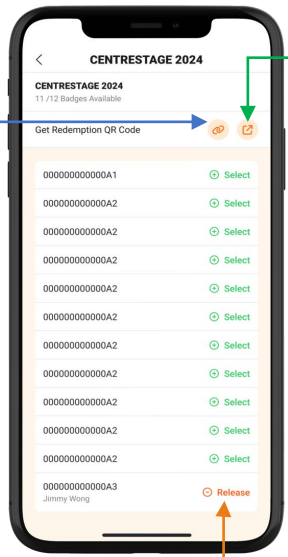
Click Manage Exhibitor e-Badge
點擊管理參展商入場證

Two options to share the redemption QR code to other staff:
透過以下兩個途徑分享領取入場證的二維碼予其他員工：

Option 1 方法一
Copy the link of redemption QR code web page
複製領取入場證網頁的網址

Option 2 方法二
Open the link of redemption QR code web page
打開領取入場證網頁的網址

Take screenshot of this page
截圖此頁



Manage Exhibitor e-Badge
管理參展商電子入場證
Release e-Badge from the redeemed user / device. Then the badge will become available again.
回收入場證，入場證會從現時用戶中移除，該入場證可以讓其他用戶重新領取

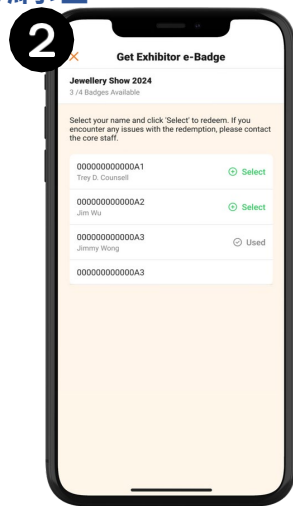
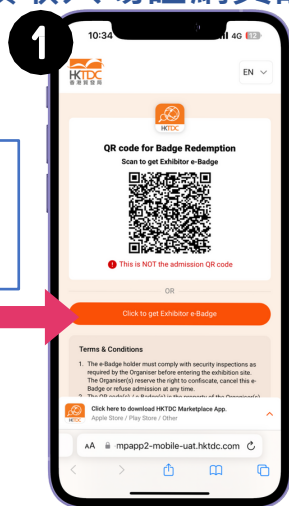
OTHER STAFF - Login and Redeem e-Badge

其他員工 – 登入並領取電子入場證

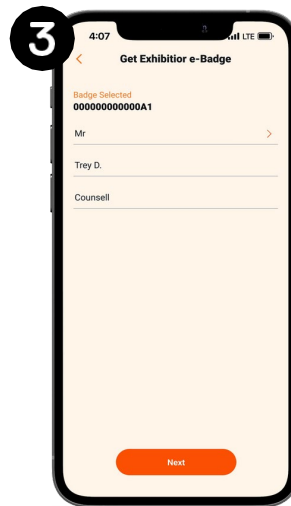
Option 1: Open redemption web page link

方法一：打開領取入場證網頁的網址

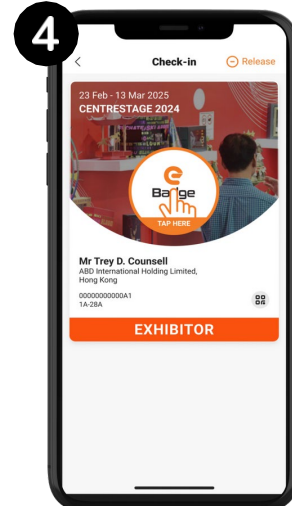
Open the link of redemption
QR code web page and click
Get Exhibitor e-Badge
打開領取入場證網頁的網址
並點擊領取電子入場證



Select **any available** e-Badge
選擇任何一個可使用的入場證



Input your **name**
輸入姓名



You can access the fairs
by the verified e-Badge
憑已驗證的電子入場證入場

*** Please note that each device
(e.g. mobile phone) can only
redeem one badge.**

*** 請注意，每台電子設備 (如手
機) 只能兌換一個工作證。**



Hall Admission
入場

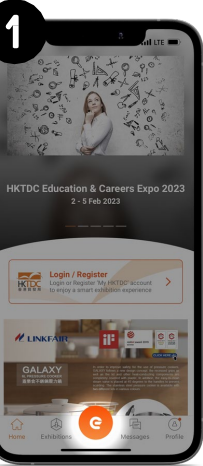
OTHER STAFF - Login and Redeem e-Badge

其他員工 – 登入並領取電子入場證

Option 2: Use QR Code

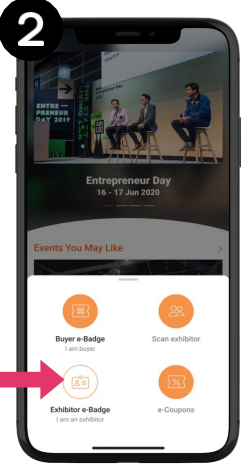
方法二：使用二維碼

1



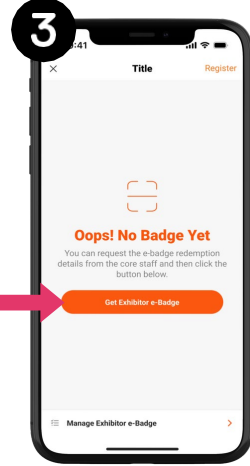
Click e-Badge button
點擊電子入場證

2



Click Exhibitor e-Badge
點擊參展商入場證

3



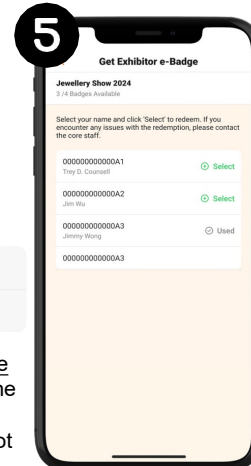
Click Get Exhibitor e-Badge
點擊領取參展商入場證

4



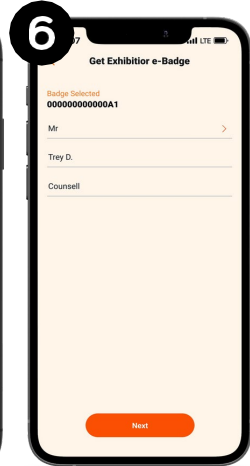
Scan this code / import screenshot
掃描此二維碼 / 從相冊選擇二維碼的截圖

5



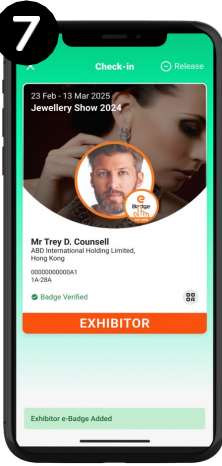
Select any available e-Badge
選擇任何一個可使用的入場證

6



Input your name
輸入姓名

7



You can access the fairs by the verified e-Badge
憑已驗證的電子入場證入場



Hall Admission
入場

* Please note that each device (e.g. mobile phone) can only redeem one badge.
* 請注意，每台電子設備（如手機）只能兌換一個工作證。

