

Click2Match Period

1



Appoint Dedicated Staff & Provide TDC Contact Details

- Assign at least one dedicated staff to contact with buyers
- Provide HKTDC direct contact methods of dedicated staff (email & mobile number)
- Get familiar with the functions of Click2Match
- C2M User guide: [click here](#)

2



Login to My Account for Meeting Preparation

- Set your timezone, notification and language preference
- Set your meeting time availability for meeting appointment request

3



Look for Potential Buyers & Meeting Request

- View AI Recommended buyers OR
- Search for buyers by keywords & filters
- Send meeting request to buyers
- Accept pending meeting requests from buyers

4



Live Chat & Virtual Meetings

- Can enter the virtual meeting room 15 minutes prior to meeting
- Share catalogue, name card or other information via chat box during live meeting (file support type: jpg, jpeg, png, pdf, tiff)
- Virtual meeting can be invited maximum 2 guests to join