



Appendix 5 Overnight Storage for Valuable Exhibits

To facilitate storage of precious exhibits at night from **7-9 November 2023**, the Organiser will offer free of charge exhibitors' overnight storage facility arrangement.

Format

A strong room will be arranged at **Room G106 at Hall 1C Entrance (TBC)**. Exhibitors should place their exhibits inside **locked** container boxes before putting their exhibits in the strong room. Each exhibitor will be assigned a designated area in the strong room for putting the container. Exhibitors can only deposit their containers in the designated area.

Cost

Use of the strong room is free. However, the area allocated for each exhibitor will be subject to the availability of space.

To Apply

https://hkopticalfair.hktdc.com/pdf/2023/Order_Forms/10.pdf

Deposit & Withdrawal Procedure

All exhibitors should conduct the deposit and withdrawal themselves under the escort of security guards.

Operating Hours

Date	Withdrawal	Deposit
7 November	---	4:00pm – 7:30pm
8 November	8:30am – 9:30am	6:30pm – 7:30pm
9 November	8:30am – 9:30am	6:30pm – 7:30pm
10 November	8:30am – 9:30am	---

* The strong room will be closed during day time and exhibitors **must remove all their valuable exhibits from the strong room before 9:30am.**

Exhibitors' Responsibility

All exhibitors using this storage facility should be reminded that they should take up all the risks, including loss and damage to their merchandise, resulting from storing any of their belongings in the strong room. Exhibitors are advised to take out insurance coverage on their merchandise throughout the exhibition, including the overnight storage period.

Hong Kong Trade Development Council



附件 5 貴重展品通宵貯存服務

為方便參展商於 **2023 年 11 月 7-9 日** 晚上期間貯存貴重展品起見，主辦機構將提供免費通宵貯存服務。

服務方式

主辦機構將於會展中心展覽廳 1C 門外之 G106 室(待定)設置保險庫。參展商應先將貴重展品放置貯物箱內鎖好，然後才存放於保險庫。參展商可獲分配指定的貯物空間，貯物箱只可存放於指定位置。

費用

參展商在保險庫中貯存展品毋須繳費，但分配貯物空間則須視乎保險庫是否有足夠空位而作出安排。

申請辦法

https://hkopticalfair.hktdc.com/pdf/2023/Order_Forms/10.pdf

存取時間

日期	提取時間	貯存時間
11 月 7 日	---	下午 4 時正 – 7 時 30 分
11 月 8 日	上午 8 時 30 分 – 9 時 30 分	下午 6 時 30 分 – 7 時 30 分
11 月 9 日	上午 8 時 30 分 – 9 時 30 分	下午 6 時 30 分 – 7 時 30 分
11 月 10 日	上午 8 時 30 分 – 9 時 30 分	---

*保險庫於日間不予開放。參展商**必須於上午 9 時 30 分**前提取所有存放於保險庫內之貴重展品。

參展商責任

參展商須知，在保險庫中存放貨品，如有任何遺失或損壞，一概須自行負責。參展商應為展出品購買保險，以保障展覽以及通宵貯存期間可能造成的任何損失。

香港貿易發展局

